

South Pekin Grade School District 137
Board of Education Meeting
Minutes of October 24, 2011

Call to Order

President Tyler called the Regular Meeting of the South Pekin Grade School Board of Education to order at 6:00 pm. Roll was called. Present: Mrs. Grogan, Mrs. Gryp, Mrs. Hintz, Mrs. Johnson, Mrs. Tyler and Mr. York. Absent: Mrs. Henry. Also Present: Mr. Brooks, Mrs. Worden, Mrs. McCabe, Mrs. Schaffrin, Mrs. Troxell and John Taylor of Mangieri Companies.

Everyone stood to recite the Pledge of Allegiance.

Guests were welcomed by Mrs. Tyler.

Consent Agenda

The Consent Agenda includes approval of: The Minutes of September 19, 2011, The Treasurer's Report and The Payment of the Bills. With no questions or corrections, Mrs. Johnson made the MOTION TO APPROVE THE CONSENT AGENDA ITEMS AS PRESENTED. Mrs. Hintz seconded the motion. ROLL CALL VOTE: YES – Mrs. Grogan, Mrs. Gryp, Mrs. Hintz, Mrs. Johnson, Mrs. Tyler and Mr. York. MOTION CARRIED.

Audience Participation

There was no audience participation.

Superintendent's report

Mr. Taylor reviewed the monthly progress, short term schedule, and the completion milestone dates. We should finish on schedule. The budget is still fine with \$43,000.00 of the contingency funds still in place. Mrs. Hintz shared that she is impressed on how the building is going. Mr. Taylor left the meeting at 6:07 pm.

Mr. Brooks wrote for and was awarded a grant for a Salad Bar. This will give us \$3,000.00 for equipment. Mr. Brooks and the Cafeteria staff are talking about how to set it up. Having it open for 2 -3 days per week is an option. It is anticipated we will target the days that have a little less student participation to get students in. Salad bar will include a variety of tubs, tongs, and it can also be a taco bar, potato bar. Someone would be attending the Salad Bar and the options must be healthy options.

Mr. Brooks reviewed three specific areas of the Annual Audit. The areas the State of Illinois looks at to determine financial standings. The Estimated Financial Profile Summary gives us a total profile score of 3.90. This places our school's 2012 Financial Designation as RECOGNITION.

The next area was the Per capita tuition. For the Fiscal Year 2011 the rate is \$6,463.83. The final area Mr. Brooks reviewed was the Financial Statement Findings. We are cited annually for the same items. These items are weaknesses inherent in smaller school districts. Due to the size of our district and the number of employees, corrective action is not economically feasible at this time. The findings are Accounting functions being segregated so no one individual has control over more than one accounting function (payroll, general ledger, cash transactions, etc.) and the need for internal control system and preparing our own financial statements by an auditor hired by the District. Although for our cafeteria accounting functions, the teachers count and document the lunch money. The Cafeteria counts and documents the money received. The funds then come to the Bookkeeper for a final count and deposit. The office makes the deposits for Boosters and the PTO. Fundraisers and other money collection envelope procedures have been changed.

Tonight is the first reading of Board Policy on Student Fund Raising Activities. The original policy was adopted in 2000. Mr. Brooks reviewed the parameters of the policy and explained each subdivision as to how it would apply to the District. He also outlined the Fundraising Request Form. The Organization Report is to be completed in August to then be presented to the Board at the September Board Meeting. This will help groups to organize and be prepared with plans for the year.

Mr. Brooks reviewed the donations received to date. We have had people donate from \$30 to \$2000. Mr. Brooks has already purchased the new scorer's table, pads for the walls and columns in the gym, two portable basketball standards, the scoreboard, a new volleyball ladder and its padding.

The Superintendent's Goals for the year were presented this month because Mr. Brooks was absent at the September Board meeting. The Illinois School Leader Standards were expanded upon by his personal Goals and planned method to meet those goals.

Business Items –

Mrs. Grogan made the MOTION TO APPROVE THE 2011 AUDIT. Mrs. Hintz seconded the motion. ROLL CALL VOTE: YES – Mrs. Grogan, Mrs. Gryp, Mrs. Hintz, Mrs. Johnson, Mrs. Tyler and Mr. York. MOTION CARRIED.

Mrs. Gryp made the MOTION TO APPROVE THE RESIGNATION OF CHRISTINA HENRY FROM THE SPGS Board of Education. Mrs. Hintz seconded the motion. ROLL CALL VOTE: YES – Mrs. Grogan, Mrs. Gryp, Mrs. Hintz, Mrs. Johnson, Mrs. Tyler and Mr. York. MOTION CARRIED.

Mrs. Johnson made the MOTION TO APPROVE THE POSTING OF THE VACANT BOARD SEAT. Mrs. Gryp seconded the motion. ROLL CALL VOTE: YES – Mrs. Grogan, Mrs. Gryp, Mrs. Hintz, Mrs. Johnson, Mrs. Tyler and Mr. York. MOTION CARRIED.

Mrs. Grogan made the MOTION TO APPROVE THE FY 2012 SUPT GOALS. Mrs. Hintz seconded the motion. ROLL CALL VOTE: YES – Mrs. Grogan, Mrs. Gryp, Mrs. Hintz, Mrs. Johnson, Mrs. Tyler and Mr. York. MOTION CARRIED.

Mrs. Hintz made the MOTION TO APPROVE BRITTANY EVANS AS SPECIAL EDUCATION AIDE FOR THE 2011-2012 SCHOOL YEAR. Mrs. Johnson seconded the motion. ROLL CALL VOTE: YES – Mrs. Grogan, Mrs. Gryp, Mrs. Hintz, Mrs. Johnson, Mrs. Tyler and Mr. York. MOTION CARRIED.

Mrs. Hintz made the MOTION TO CHANGE THE DECEMBER BOARD MEETING TO DEC 19, 2011. Mrs. Gryp seconded the motion. ROLL CALL VOTE: YES – Mrs. Grogan, Mrs. Gryp, Mrs. Hintz, Mrs. Johnson, Mrs. Tyler and Mr. York. MOTION CARRIED.

In other business, Mrs. Hintz brought news that former students Hannah & Taylor Singleton have both qualified for Cross Country Nationals. Two of our former students, Tyler Reese and John Hintz, have been placed on the PCHS Varsity Football for playoffs and one former student, Trevor Reese has played four years of high school football. Mrs. Hintz will email other student data to be included in an alumni section of the community newsletter that should be mailed sometime in December.

With no other business to come before the Board, AT 7:10 pm, Mr. York made the MOTION TO ADJOURN. Mrs. Johnson seconded the motion. YES – 6, NO – 0. MOTION CARRIED.

Board President, Mrs. Tyler

Board Secretary, Mrs. Johnson